

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
ACTION AGENDA
ERIC WIMMER, CHAIR**

DECEMBER 14, 2018

10:00 A.M.

The meeting was called to order at 10:00 a.m. by Chair Wimmer.

Members present were:

Maurice Bowersox, P.E.
Larry Graham, P.E., P.S.
William Haverkamp, P.S.
Bob Henthorne, P.G.
Joseph Johnson, Architect
Fredrick Laurino, Public Member
John Lilak, P.S.
Carisa McMullen, Landscape Architect
Wendy Ornelas, Architect
Jack Poole, P.E.
Eric Wimmer, Architect

Members absent were:

Richard Hayter, P.E.

Others present were:

Jane Weiler, Assistant Attorney General
Sarah Fertig, Inspector General
Sarah Easter, Deputy Director
Jessica Pierce, Public Service Administrator
Erin Thompson, Administrative Specialist

I. MINUTES

A. Approval of minutes of the September 21, 2018, meeting (previously distributed)

By motion of Mr. Bowersox, seconded by Mr. Henthorne, the Board approved the minutes of the September 21, 2018 meeting.

II. ADDITIONS OR ADJUSTMENTS TO THE AGENDA

A letter from Board member Ed Halloran was added as item A under Correspondence.

III. REVIEW AND APPROVAL OF CONSENT AGENDA

A. Possible review of items removed from consent agenda.

By motion of Mr. Poole, seconded by Mr. Johnson, the Board voted to remove Jill Kurtz from the consent agenda and approve as corrected.

IV. PUBLIC COMMENTS – 10:15 AM

There were none.

V. EXECUTIVE SESSION

By motion of Mr. Bowersox, seconded by Mr. Laurino, the Board voted to move into Executive Session at 10:07 am for five minutes to discuss such individual employee's performance. The Board reconvened the open meeting at 10:13 am.

VI. REVIEW OF INQUIRIES/COMPLAINTS & ATTORNEY REPORTS

A. Complaint Files – Report from Complaint Committee – Chair Bowersox

Mr. Bowersox reported the Committee reviewed 25 cases; 4 alleged complaints were closed with no action, 4 self-reports of discipline were closed with no action, 3 cases were closed with discipline, 6 cases are awaiting investigation, and 1 case was tabled for the February 2019 meeting. By motion of Mr. Johnson, seconded by Mr. Henthorne, the Board voted to accept the Committee's report.

VII. COMMITTEE AND ADMINISTRATIVE REPORTS

A. ARCH/LA/PG Committee – Chair Johnson

Mr. Johnson reported the Committee reviewed and approved two applications. The Committee set a public hearing date for K.A.R. 66-9-7, K.A.R. 66-10-1 and K.A.R. 66-10-3 during the Board meeting on April 26, 2019. By motion of Mr. Bowersox, seconded by Mr. Laurino, the Board voted to accept the Committee's report.

B. PE/PS Committee – Chair Haverkamp

Mr. Haverkamp reported the Committee reviewed eleven applications; eight were approved and three were determined to be incomplete. The Committee approved one Kansas State Specific exam retake and one application for pre-approval of CE offering. The Committee reviewed and approved an updated Professional Engineer by Reciprocity application. By motion of Mr. Poole, seconded by Mr. Johnson, the Board voted to accept the Committee's report.

C. Administrative Report

Interim Executive Director, Sarah Easter, gave the administrative and budget report prepared by former Executive Director Shelby Lopez. By motion of Mr. Lilak, seconded by Mr. Bowersox, the Board voted to accept the report.

VIII. CORRESPONDENCE

A. Letter from Ed Halloran

By motion of Mr. Johnson, seconded by Mr. Graham, the Board accepted Mr. Halloran's resignation of appointment. Ms. Easter will send confirmation to Mr. Halloran and thank him for his service to KSBTP.

IX. UNFINISHED BUSINESS

A. K.A.R. 66-7-4

The Board reviewed the possibility of a temporary regulation being approved by the Attorney General's office before the December 31, 2018 deadline. Ms. Easter is waiting on notification from the Department of Administration on approval or disapproval of the temporary regulation as well as the permanent regulation. No action was taken.

B. KSBTP Fee Schedule

By motion of Mr. Lilak, seconded by Mr. Poole, the Board voted to close the discussion of the KSBTP fee schedule without additional action.

X. NEW BUSINESS

A. Reinstatement Application

By motion of Mr. Graham, seconded by Mr. Haverkamp, the Board voted to remove the professional reference requirement and the project list requirement from the current reinstatement application.

B. Certificate of Authorization Renewal

By motion of Mr. Poole, seconded by Mr. Lilak, the Board voted to add a disciplinary question to Certificate of Authorization renewal forms and application.

C. Approval for Dick Hayter to present at ASHRAE Winter Conference and Expo

By motion of Mr. Poole, seconded by Mr. Lilak, the Board directed Ms. Easter to advise Mr. Hayter that he may not speak on behalf of the Board at the conference, but may attend the conference on his own accord.

D. Executive Director Search

By motion of Mr. Lilak, seconded by Mr. Johnson, the Committee voted to update language on the Executive Director job description pertaining to the strategic plan of the Board, add the Board's mission statement into the justification statement, add language regarding frequent travel, and raise the salary range to \$85,000.

E. Draft Program February 2019 Licensing Ceremony

The Board requested the following items be updated on the Program:

- a. Update the President of AIA KS to Emily Koenig.
- b. Update the President of KSLs to Jason Johnson.
- c. Update Mrs. McMullen's title to Carisa McMullen, PLA.

XI. ADJOURN

By motion of Mr. Poole, seconded by Mr. Laurino, the meeting adjourned at 1:20 p.m.